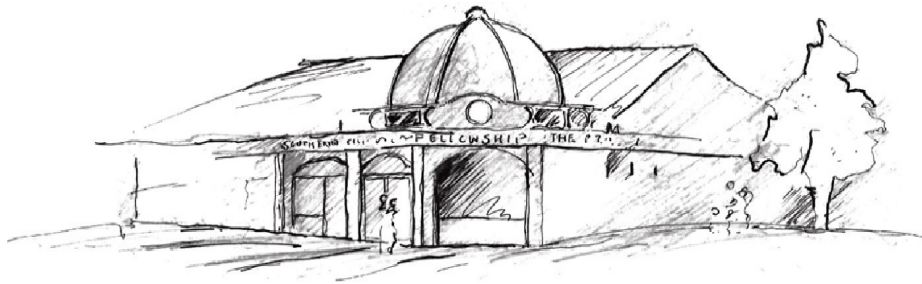


# Southend Christian Fellowship



## SOUTHEND CHRISTIAN FELLOWSHIP REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2017

The trustees present their report with the financial statements of the charity for the year ended 31 December 2017. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015).

### Vision

Living in His presence, loving Southend,  
Essex and beyond.

A community learning to:

Love God, love one another and love the world.

### Values

Relationship is **K**ey  
**G**rowth is my  
**R**esponsibility

Love is our **M**otivation  
The **H**oly **S**pirit makes  
**E**verything **P**ossible

**E**veryone is **V**aluable  
**W**hat God says, we **D**o

# Chartered Accountants

**Francis James & Partners LLP**  
**Chartered Accountants and Statutory Auditor**  
**1386 London Road**  
**Leigh on Sea**  
**Essex SS9 2UJ**

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**Report of the Independent Auditors**

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# OBJECTIVES AND ACTIVITIES OF THE CHARITY

## OBJECTIVES & AIMS

### Objects of the charity as stated in its declaration of Trust:

- The advancement of the Christian faith and the worship of God
- The preaching and proclamation of the Christian Gospel
- The teaching of Christian doctrine and principles
- The pastoral care of Christian people
- The printing and distribution of the Bible and Christian literature
- The relief of persons who are in conditions of need, hardship or distress, or who are aged or sick
- The advancement of education on the basis of Christian principles.
- Working closely with other Christian organisations.

These policies have remained unchanged since the last annual report of the Trustees.

## PUBLIC BENEFIT

The policies adopted to further the objects of the Charity for public benefit in accordance with section 4 of the 2006 Charities Act to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties are:

- Conducting meetings
- Running community projects including a playgroup
- Organising activities and groups
- Raising money for overseas missions
- Working closely with other Christian organisations

These policies have remained unchanged since the last annual report of the Trustees.

## VOLUNTEERS

The leadership and trustees recognise that the time, finance and skills given willingly by volunteers enable much of what the Fellowship aims to do to be effectively achieved and are very grateful for this generosity.

# ACHIEVEMENT & PERFORMANCE

## IN- HOUSE PROVISION

### Teaching and training

Throughout the year our commitment to the teaching and discipling of the church members was maintained through formal and informal meetings including **Sunday morning celebrations, mid-week meetings in members' homes, visiting speakers and seminars, conferences, and through children's and youth ministry.**

### Pastoral Care

The **Pastoral Oversight Team**, led by two of the full-time leaders, has continued to take responsibility for the provision of pastoral care throughout the Church.

There has been a **Marriage Course**, open to members of the church and the wider community, and a course on **Parenting Children** aged birth -10 years.

### Ministry groups

The fellowship operates ministry groups designed for members to develop their gifts and facilitate serving others in the church and wider community. These cover **pastoral work, worship, prophecy, homelessness, healing, bible study, men's & ladies' groups, training for leadership** and the **Potting Shed** which is an informal setting for anyone to ask questions about the Christian faith.

### Children's Work

**PowerZone** has continued to provide teaching and activities on **Sundays** for up to 70 children each week. About 60 local children took part in a **holiday club** in the first week of the school summer holidays.

### Youth work

Our youth team, headed up by our Youth & Community Worker, enable young people to participate in varied activities through the year including **mid-week youth cells, Ignite youth club, 5 aside football** and **Blaze** youth events.

During 2017 groups of young people were taken to **Solid**, a Christian camping festival weekend at Stubbers Activity Centre in Upminster.

## SERVING THE COMMUNITY

### 'Daisy-Chain' Playgroup

The playgroup had a successful year providing a service to the local community. During 2017 we were able to expand our provision and are now available 32 hours a week. Sessions were full from the beginning of the academic year in September 2017. The Local Authority Early Years Team continued to provide updates and training, and an Ofsted Inspection was successfully completed in February 2017 with a 'Good' overall assessment. Forty-two children attended Daisy-Chain and numbers continue to grow.

### Community Café

This 'not for profit' enterprise is open from 9am till 2pm Monday to Friday providing drinks, meals and a listening ear for any in the local community. Certain tables are now assigned for Natter Chatter, which invites strangers to table share and talk. The menu was upgraded and a new pricing structure introduced but hospitality is still provided to other groups visiting the Plaza Centre.

During the year we have provided work experience opportunities and training for those with additional learning needs between 18-25 years and a reintroduction to working life for more mature adults looking to return to a work environment

## SERVING THE COMMUNITY (contd.)

### Tots+

The ever popular Tots+ club, run entirely by volunteer staff, provides a safe environment for pre-schoolers and their carers. The relaxed environment is a haven one morning a week (during term time) particularly for new parents struggling to get out or simply looking for friendships or support

### Christmas Day Meal

About 50 volunteers from the local area were involved in providing a full Christmas dinner on Christmas Day. They provided 120 covers. The event was free and open to anyone on their own or unable to afford a Christmas meal. John Lewis supported the event through our local Waitrose store including providing some volunteers to serve.

### The Isaiah Project (Reg Charity no 1156428)

The Isaiah Project is a compassion based ministry of the Fellowship which aims to reach those who feel unable to move their life forward without help. It supports in a number of practical ways including housing. At the end of 2017, 45 people including 16 children were being housed, with each adult receiving 2 hours extra support from a befriender. The Project trustees and most of the senior management and befrienders are members of the fellowship. They are supported by a large number of volunteers from the local community.

## INTER-CHURCH COOPERATION

In pursuit of its aim of encouraging unity among churches and Christian charities, church leaders and members of the congregation were involved in a number of inter-church events, meetings and areas of service to the community which included:

### The Southend Foodbank (Reg Charity no 1163160)

Our Youth & Community worker and a number of volunteers from the Fellowship serve the foodbank in various roles on a weekly basis. One of the SCF senior leaders is a trustee of this charity along with representatives from a number of churches across the Borough. The foodbank continues to work in conjunction with the Trussell Trust.

### Street Pastors

Street Pastors serve the night-time community in Southend. By interacting with the clubbers they are able to identify and assist the vulnerable. They often enable people to get home safely or to seek medical assistance. Street Pastors liaise closely with our local police and Southend's other church/council cooperative schemes. Three members serve as Street Pastors whilst nine others act as support prayer partners.

### Blaze

Blaze events have continued to prove popular amongst the Youth and are attended by up to 80 young people from churches and youth groups across South East Essex. They are facilitated by a group of 8 -10 youth workers from local congregations. Activities include games, worship, a talk & prayer ministry.

### Healing Rooms

The Fellowship has continued to work with other local churches to provide opportunity for confidential healing prayer for any member of the community irrespective of their faith background. This ministry is based in the Plaza Centre.

### Southend Churches' Winter Night Shelter

Through Love Southend, the Fellowship partnered with the Council, HARP (Homeless Action Resource Project) & other churches to provide a winter night shelter service during the winter 2016/17 until mid March 2017. A team of volunteers from the Fellowship, supplemented by volunteers from other churches, provided a hot evening meal, sleeping accommodation and cooked breakfast every Tuesday night/Wednesday morning, with other churches making similar provision to cover the rest of the week.

# ACHIEVEMENT & PERFORMANCE

## THE BOROUGH AND REGION

Two of our leaders meet regularly with other church leaders, collaborating in serving Southend, SE Essex and beyond and are part of the Southend Inter-faith Working Group, a communication channel between the Borough Council and faith communities. A minister served as chaplain to the Southend mayor 2016/17.

## OVERSEAS SUPPORT

### Russia :

We sent two members to meet the new pastor and his wife, of Jesus is Lord Church in Kingisepp. This trip was primarily intended to strengthen relationship and explore the potential for further opportunities in the future. Whilst there, both members had opportunity to teach and visited the Kotle & Prevajhenka Drug Rehabilitation Centres. Following this trip, we were able to extend an invitation for the pastor and his wife to travel to the UK in 2018 and plans were made for SCF members to return to Kingisepp the following year. A total of £3,125 was spent supporting the work in Russia in addition to the team travel expenses of £1,615.

### Africa :

In May/June a team of three went to Nyendo Full Gospel Church (NFGC) in Masaka, Uganda. They then travelled daily to Kabakza to teach the School of Ministries training modules. In June the same year two SCF leaders participate in two conferences held in the western region of the country, building on new links from a previous trip there in 2015.

£5,228 was spent supporting the work in Africa including £600 for the School of Ministries teaching programme. The cost of the trips was an additional £7,954.

### India:

Two members travelled to India during 2017. The connections remain strong with the church and leadership in the Mumbai church and the leaders of Covenant Blessings Church travelled to the UK in May and September 2017. Additionally, we were able to continue our financial support for various projects. £7,484 was spent on support for the church in India, including £600 sent for the School of Ministries teaching programme and the team travel expenses were an additional £1,843.

## EXTERNAL HIRE OF THE PLAZA CENTRE FACILITIES

The Trustees allow other organisations to hire the facilities providing the activity does not conflict with the ethos of the Fellowship. These include events, mainly musical, presented by the local Borough Arts Council. This policy has helped to promote high-quality entertainment for the community and has been extremely well received. Voluntary stewards from the Fellowship are responsible for Health and Safety requirements and provide refreshments for a charge.

Other groups hire the Main Hall or Small Hall for activities such as fitness and craft groups. We continue to accommodate services to the community provided by other agencies, including a toe nail cutting session for the elderly. We also continue to host regular meetings of the Southend Homeless Action Network which brings together the Council and a wide variety of voluntary agencies that engage with the needs of the homeless in the Borough.

The hiring policy has contributed £22,398 to the Trust's income. It is not however the policy of the Trustees to promote the hire of the building as a commercial profit-making enterprise, but to further its use as a resource to the local community and help to defray the costs of the Trust's property.

## DEVELOPMENT OF THE PLAZA CENTRE FACILITIES

Installation of the much awaited lift was completed this year, giving access to the upstairs conference room, offices and meeting room to those with impaired mobility. The Stannah Lift is sufficiently large to accommodate a mobility scooter and has a maximum load of 8 people.

## FINANCIAL REVIEW

### Principal funding sources

The charity relies on voluntary donations from its members for its income. The Charity does not employ professional fund raising bodies

### Investment policy and objectives

The charity has adopted a policy of investing in a low risk, high return investment account with COIF.

### Reserves policy

The trustees believe that it would be prudent to have as a reserve a minimum of £30,000 readily available to cover unforeseen eventualities. (£30,000 is approximately one month's unrestricted income/outgoings). Bank balances are reviewed daily and for the past several years a minimum daily balance of at least £30,000 has been maintained.

Discussions internally within the charity, and externally, lead the trustees to believe that sufficient funds equivalent to the reserve figure identified could be made available, if required, on a timely basis by way of loan finance.

## FUTURE PLANS

### Spiritual Growth

Having developed the six key values, which are set out at the beginning of this report, the leaders are looking to see them established across all areas of the life of the Fellowship. Training the members of the Fellowship to continually experience the presence of God will remain a priority as we look to see growth in their understanding and application of the Bible to their lives.

### Training and Development

Training and development opportunities will continue to be promoted in 2018, ranging from marriage and parenting courses, safeguarding, worship development, discipleship and leadership development courses.

### Building Development

Upgrading the structure and facilities of the Plaza Centre, and raising funds to undertake this work, remain important commitments of the Trust. It is anticipated that in 2018 this will include the redevelopment of the first floor offices and meeting rooms and the installation of upstairs accessible toilet facilities. The viability and cost of air-conditioning will also be explored.

### Governing document

The charity is controlled by its governing document, a deed of trust which is dated 5 October 1984 and amended by resolution on the 14 October 1992, and constitutes an unincorporated charity.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

### Organisational structure

The Fellowship's activities are overseen by the leadership team (eldership.) The trustees meet at least bimonthly to review strategy, performance, operating plans, budgets and building matters.

### Risk management

The trustees have considered the key operational, financial, and strategic risks that have a bearing on the charity. Suitable management information is available to the trustees on a regular basis to monitor these risks, and allow any mitigating action to be taken to address them.

### Leadership Team (Elders)

Christine Burgess, Peter Burgess, Anita Churchward, Mark Churchward, Colin Cooper.

## REFERENCE AND ADMINISTRATIVE DETAILS

**Registered Charity number**

290547

**Principal address**

The Plaza Centre  
600 Southchurch Road  
Southend on Sea  
Essex  
SS1 2PT

**Trustees**

M Cooper - Chairperson  
G K Stone - Treasurer  
R P Bates - Secretary  
C Burgess  
P Burgess  
M Hart

**Independent Examiner**

Francis James & Partners LLP  
Chartered Accountants and Statutory Auditor  
1386 London Road  
Leigh on Sea  
Essex  
SS9 2UJ

**Bankers**

Barclays Bank PLC  
P.O. Box 299  
Birmingham  
B1 3PF



# STATEMENT OF TRUSTEES RESPONSIBILITIES

## STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports)

Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 25<sup>th</sup> September 2018 and signed on its behalf by:

.....  
Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**  
**SOUTHEND CHRISTIAN FELLOWSHIP**

**Independent examiner's report to the trustees of Southend Christian Fellowship**

I report to the charity trustees on my examination of the accounts of the Southend Christian Fellowship (the Trust) for the year ended 31 December 2017.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of which is one of the listed bodies

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

*FJP LLP*

DAVID PETRASSI BA (Hons) FCCA ACA  
Francis James & Partners LLP  
Chartered Accountants  
1386 London Road  
Leigh on Sea  
Essex  
SS9 2UJ

Date: 25<sup>th</sup> September 2018.

**SOUTHEND CHRISTIAN FELLOWSHIP**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2017**

		Unrestricted funds	Restricted funds	2017 Total funds	2016 Total funds
	Notes	£	£	£	£
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		294,176	21,050	315,226	306,724
Other trading activities	2	62,924	100,114	163,038	134,099
Investment income	3	<u>25,264</u>	<u>-</u>	<u>25,264</u>	<u>19,709</u>
<b>Total</b>		382,364	121,164	503,528	460,532
 <b>EXPENDITURE ON</b>					
Raising funds		245,945	156,070	402,015	343,261
<b>Charitable activities</b>					
Other resources expended		75,649	22,248	97,897	104,885
Other		<u>17,381</u>	<u>-</u>	<u>17,381</u>	<u>16,641</u>
<b>Total</b>		338,975	178,318	517,293	464,787
 <b>NET INCOME/(EXPENDITURE)</b>					
		43,389	(57,154)	(13,765)	(4,255)
<b>Transfers between funds</b>	14	<u>(18,829)</u>	<u>18,829</u>	<u>-</u>	<u>-</u>
 <b>Net movement in funds</b>					
		24,560	(38,325)	(13,765)	(4,255)
 <b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		634,036	56,107	690,143	694,398
 <b>TOTAL FUNDS CARRIED FORWARD</b>					
		<u>658,596</u>	<u>17,782</u>	<u>676,378</u>	<u>690,143</u>

The notes form part of these financial statements

**SOUTHEND CHRISTIAN FELLOWSHIP**

**STATEMENT OF FINANCIAL POSITION**  
**AT 31 DECEMBER 2017**

	Notes	2017 £	2016 £
<b>FIXED ASSETS</b>			
Tangible assets	9	658,744	629,817
<b>CURRENT ASSETS</b>			
Debtors	10	7,928	11,865
Cash at bank and in hand		<u>55,364</u>	<u>82,028</u>
		63,292	93,893
<b>CREDITORS</b>			
Amounts falling due within one year	11	(45,658)	(33,567)
		<u>17,634</u>	<u>60,326</u>
<b>NET CURRENT ASSETS/(LIABILITIES)</b>			
		676,378	690,143
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			
		<u>676,378</u>	<u>690,143</u>
<b>NET ASSETS</b>			
<b>FUNDS</b>	14		
Unrestricted funds		658,596	634,036
Restricted funds		<u>17,782</u>	<u>56,107</u>
<b>TOTAL FUNDS</b>		<u>676,378</u>	<u>690,143</u>

The financial statements were approved by the Board of Trustees on 25<sup>th</sup> September 2018 and were signed on its behalf by:

.....  
Trustee

The notes form part of these financial statements

**SOUTHEND CHRISTIAN FELLOWSHIP**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31 DECEMBER 2017**

	Notes	2017 £	2016 £
<b>Cash flows from operating activities:</b>			
Cash generated from operations	1	3,416	12,183
Tax paid		<u>1,896</u>	<u>5,928</u>
<b>Net cash provided by (used in) operating activities</b>		<u>5,312</u>	<u>18,111</u>
<b>Cash flows from investing activities:</b>			
Purchase of tangible fixed assets		(46,307)	(3,178)
Interest received		<u>15</u>	<u>37</u>
<b>Net cash provided by (used in) investing activities</b>		<u>(46,292)</u>	<u>(3,141)</u>
<b>Change in cash and cash equivalents in the reporting period</b>			
		(40,980)	14,970
<b>Cash and cash equivalents at the beginning of the reporting period</b>	2	<u>55,268</u>	<u>40,298</u>
<b>Cash and cash equivalents at the end of the reporting period</b>	2	<u>14,288</u>	<u>55,268</u>

The notes form part of these financial statements

**SOUTHEND CHRISTIAN FELLOWSHIP**

**NOTES TO THE STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31 DECEMBER 2017**

**1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	2017	2016
	£	£
<b>Net income/(expenditure) for the reporting period (as per the statement of financial activities)</b>	(13,765)	(4,255)
<b>Adjustments for:</b>		
Depreciation charges	17,381	16,642
Interest received	(15)	(37)
Decrease/(increase) in debtors	2,039	(289)
(Decrease)/increase in creditors	<u>(2,224)</u>	<u>122</u>
<b>Net cash provided by (used in) operating activities</b>	<u>3,416</u>	<u>12,183</u>

**2. ANALYSIS OF CASH AND CASH EQUIVALENTS**

	2017	2016
	£	£
Cash in hand	193	193
Notice deposits (less than 3 months)	55,421	82,085
Overdrafts included in bank loans and overdrafts falling due within one year	<u>(41,326)</u>	<u>(27,010)</u>
<b>Total cash and cash equivalents</b>	<u>14,288</u>	<u>55,268</u>

## **SOUTHEND CHRISTIAN FELLOWSHIP**

### **NOTES TO THE FINANCIAL STATEMENTS** **FOR THE YEAR ENDED 31 DECEMBER 2017**

#### **1. ACCOUNTING POLICIES**

##### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain assets.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2% on cost
Plant and machinery	- 20% on cost
Fixtures and fittings	- 20% on cost
Motor vehicles	- 25% on cost
Computer equipment	- 20% on cost

Freehold property is stated at market value, and is revalued by a suitably qualified person at least every five years.

Assets are capitalised where they can be used for more than one year and cost over £ 250.

##### **Taxation**

The charity is exempt from tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### **Financial instruments**

Financial assets and liabilities are measured at fair value / amortised cost with movements recognised through statement of financial activities.

**SOUTHEND CHRISTIAN FELLOWSHIP**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 DECEMBER 2017**

**2. OTHER TRADING ACTIVITIES**

	2017	2016
	£	£
Charitable activities	9,978	8,473
Cafe income	34,061	34,840
Playgroup income	80,282	85,067
Other income	<u>38,717</u>	<u>5,719</u>
	<u>163,038</u>	<u>134,099</u>

**3. INVESTMENT INCOME**

	2017	2016
	£	£
Rents received	25,249	19,672
Deposit account interest	<u>15</u>	<u>37</u>
	<u>25,264</u>	<u>19,709</u>

**4. GRANTS PAYABLE**

	2017	2016
	£	£
Other resources expended	<u>15,837</u>	<u>7,897</u>

Grants payable to institutions:-

	£	£
	31/12/2017	31/12/2016
UK	-	-
Africa	5,228	4,399
India	7,484	858
Russia	<u>3,125</u>	<u>2,700</u>
	<u>15,837</u>	<u>7,957</u>



**SOUTHEND CHRISTIAN FELLOWSHIP**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 DECEMBER 2017**

**5. TRUSTEES' REMUNERATION AND BENEFITS**

During the year salaries were paid to trustees for operational and administrative duties undertaken on behalf of the charity are as follows:-

	£	
P Burgess	20,263	(2016 : £ 19,662)
C Burgess	20,263	(2016 : £ 18,930 )

**Trustees' expenses**

During the year expenses incurred by and reimbursed to trustees were as follows:-

	£	
P Burgess	£1,136	(2016: £ 2,109)
G Stone	£1,952	(2016 : £ Nil)
M Churchward	£Nil	(2016 : £ 2,849)
M Cooper	£192	(2016 : £ 229)
C Burgess	£3,244	(2016 : £ 445)
	-----	
<b>Total</b>	<b>£6,524</b>	<b>(2016 : £ 5,632)</b>

**6. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	2017	2016
Playgroup	11	8
Ministry	2	4
Cafe	2	2
Youth	1	1
Admin	3	4
Cleaning	2	2
	<u>21</u>	<u>21</u>

No employees received emoluments in excess of £60,000.

**7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	271,692	35,032	306,724
Other trading activities	41,865	92,234	134,099
Investment income	<u>19,709</u>	<u>-</u>	<u>19,709</u>
<b>Total</b>	<b>333,266</b>	<b>127,266</b>	<b>460,532</b>
 <b>EXPENDITURE ON</b>			
Raising funds	195,307	147,954	343,261

**SOUTHEND CHRISTIAN FELLOWSHIP**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 DECEMBER 2017**

**7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
<b>Charitable activities</b>			
Other resources expended	88,359	16,526	104,885
Other	<u>16,641</u>	<u>-</u>	<u>16,641</u>
<b>Total</b>	<u>300,307</u>	<u>164,480</u>	<u>464,787</u>
<b>NET INCOME/(EXPENDITURE)</b>	32,959	(37,214)	(4,255)
<b>Transfers between funds</b>	<u>(51,216)</u>	<u>51,216</u>	<u>-</u>
<b>Net movement in funds</b>	(18,257)	14,002	(4,255)
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	<u>652,293</u>	<u>42,105</u>	<u>694,398</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u><u>634,036</u></u>	<u><u>56,107</u></u>	<u><u>690,143</u></u>

**8. PENSION SCHEME**

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to the profit or loss in the period to which they relate.

**SOUTHEND CHRISTIAN FELLOWSHIP**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 DECEMBER 2017**

**9. TANGIBLE FIXED ASSETS**

	Freehold property £	Plant and machinery £	Fixtures and fittings £
<b>COST</b>			
At 1 January 2017	652,384	84,597	47,587
Additions	<u>43,737</u>	<u>-</u>	<u>479</u>
At 31 December 2017	<u>696,121</u>	<u>84,597</u>	<u>48,066</u>
 <b>DEPRECIATION</b>			
At 1 January 2017	26,048	83,257	46,791
Charge for year	<u>13,922</u>	<u>1,109</u>	<u>572</u>
At 31 December 2017	<u>39,970</u>	<u>84,366</u>	<u>47,363</u>
 <b>NET BOOK VALUE</b>			
At 31 December 2017	<u>656,151</u>	<u>231</u>	<u>703</u>
At 31 December 2016	<u>626,336</u>	<u>1,340</u>	<u>796</u>
	Motor vehicles £	Computer equipment £	Totals £
<b>COST</b>			
At 1 January 2017	4,025	33,346	821,939
Additions	<u>-</u>	<u>2,091</u>	<u>46,307</u>
At 31 December 2017	<u>4,025</u>	<u>35,437</u>	<u>868,246</u>
 <b>DEPRECIATION</b>			
At 1 January 2017	3,675	32,351	192,122
Charge for year	<u>350</u>	<u>1,427</u>	<u>17,380</u>
At 31 December 2017	<u>4,025</u>	<u>33,778</u>	<u>209,502</u>
 <b>NET BOOK VALUE</b>			
At 31 December 2017	<u>-</u>	<u>1,659</u>	<u>658,744</u>
At 31 December 2016	<u>350</u>	<u>995</u>	<u>629,817</u>

The freehold property represents the Plaza Centre in Southend. It was revalued at £ 650,000 by Ends and Whites Chartered Surveyors on 3 December 2014 using an open market value. Its previous valuation took place on 26 November 2009.

**SOUTHEND CHRISTIAN FELLOWSHIP**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 DECEMBER 2017**

**10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2017	2016
	£	£
Other debtors	<u>7,928</u>	<u>11,865</u>

**11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2017	2016
	£	£
Bank loans and overdrafts (see note 12)	41,076	26,760
Other creditors	<u>4,582</u>	<u>6,807</u>
	<u>45,658</u>	<u>33,567</u>

**12. LOANS**

An analysis of the maturity of loans is given below:

	2017	2016
	£	£
Amounts falling due within one year on demand:		
Bank overdraft	<u>41,076</u>	<u>26,760</u>

The cash and bank balances shown in the balance sheet under current assets and liabilities once netted off represent the clients reconciled balances. This disclosures is the result of the bank and cash balances being allocated between the unrestricted and restricted funds.

**13. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Unrestricted funds	Restricted funds	2017 Total funds	2016 Total funds
	£	£	£	£
Fixed assets	658,744	-	658,744	629,817
Current assets	32,005	31,287	63,292	93,893
Current liabilities	<u>(32,153)</u>	<u>(13,505)</u>	<u>(45,658)</u>	<u>(33,567)</u>
	<u>658,596</u>	<u>17,782</u>	<u>676,378</u>	<u>690,143</u>

**SOUTHEND CHRISTIAN FELLOWSHIP**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 DECEMBER 2017**

**14. MOVEMENT IN FUNDS**

	At 1/1/17 £	Net movement in funds £	Transfers between funds £	At 31/12/17 £
<b>Unrestricted funds</b>				
General fund	609,836	43,389	(18,829)	634,396
Unrestricted savings	<u>24,200</u>	<u>-</u>	<u>-</u>	<u>24,200</u>
	634,036	43,389	(18,829)	658,596
<b>Restricted funds</b>				
Africa	553	(1,195)	-	(642)
India	11,575	1,615	-	13,190
Russia	312	(225)	-	87
Team Trips	34	-	-	34
General	3,465	-	-	3,465
Foyer redevelopment	13,566	10,757	(24,323)	-
Isaiah Project	(211)	143	-	(68)
Indian Pastoral Support	955	1,854	-	2,809
Other Re-directed Giving	925	-	-	925
Mission work	9,711	103	-	9,814
MC Ministry Support	-	(43,152)	43,152	-
Christmas meal	(231)	(67)	-	(298)
Open plaza	(94)	63	-	(31)
Oversight	1,250	(500)	-	750
Playgroup	14,297	(26,550)	-	(12,253)
	<u>56,107</u>	<u>(57,154)</u>	<u>18,829</u>	<u>17,782</u>
<b>TOTAL FUNDS</b>	<u><u>690,143</u></u>	<u><u>(13,765)</u></u>	<u><u>-</u></u>	<u><u>676,378</u></u>

**SOUTHEND CHRISTIAN FELLOWSHIP**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 DECEMBER 2017**

**14. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	382,364	(338,975)	43,389
<b>Restricted funds</b>			
Africa	4,033	(5,228)	(1,195)
India	9,099	(7,484)	1,615
Russia	2,900	(3,125)	(225)
Foyer redevelopment	10,757	-	10,757
Isaiah Project	2,131	(1,988)	143
Indian Pastoral Support	1,854	-	1,854
Mission work	103	-	103
MC Ministry Support	3,547	(46,699)	(43,152)
Christmas meal	483	(550)	(67)
Open plaza	6,474	(6,411)	63
Oversight	(500)	-	(500)
Playgroup	<u>80,283</u>	<u>(106,833)</u>	<u>(26,550)</u>
	121,164	(178,318)	(57,154)
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<b>TOTAL FUNDS</b>	<u>503,528</u>	<u>(517,293)</u>	<u>(13,765)</u>

**SOUTHEND CHRISTIAN FELLOWSHIP**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 DECEMBER 2017**

**14. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1/1/16 £	Net movement in funds £	Transfers between funds £	At 31/12/16 £
<b>Unrestricted Funds</b>				
General fund	652,293	32,959	(75,416)	609,836
Unrestricted savings	<u>-</u>	<u>-</u>	<u>24,200</u>	<u>24,200</u>
	652,293	32,959	(51,216)	634,036
<b>Restricted Funds</b>				
Africa	243	310	-	553
India	3,590	7,985	-	11,575
Russia	(42)	354	-	312
Team Trips	34	-	-	34
General	3,465	-	-	3,465
Foyer redevelopment	13,928	2,022	(2,384)	13,566
Isaiah Project	-	(211)	-	(211)
Indian Pastoral Support	1,479	(524)	-	955
Other Re-directed Giving	925	-	-	925
Mission work	2,986	6,725	-	9,711
MC Ministry Support	130	(54,216)	54,086	-
Night Shelter	734	(882)	148	-
Christmas meal	(70)	(161)	-	(231)
Open plaza	(163)	69	-	(94)
Oversight	366	884	-	1,250
Playgroup	14,100	581	(384)	14,297
General Food Bank	125	(125)	-	-
MA16	<u>275</u>	<u>(25)</u>	<u>(250)</u>	<u>-</u>
	42,105	(37,214)	51,216	56,107
	<u>694,398</u>	<u>(4,255)</u>	<u>-</u>	<u>690,143</u>
<b>TOTAL FUNDS</b>	<u>694,398</u>	<u>(4,255)</u>	<u>-</u>	<u>690,143</u>

**SOUTHEND CHRISTIAN FELLOWSHIP**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 DECEMBER 2017**

**14. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	333,266	(300,307)	32,959
<b>Restricted funds</b>			
Africa	4,649	(4,339)	310
India	8,843	(858)	7,985
Russia	3,054	(2,700)	354
Foyer redevelopment	2,022	-	2,022
Isaiah Project	3,525	(3,736)	(211)
Indian Pastoral Support	3,001	(3,525)	(524)
Mission work	9,699	(2,974)	6,725
MC Ministry Support	3,483	(57,699)	(54,216)
Night Shelter	405	(1,287)	(882)
Christmas meal	585	(746)	(161)
Open plaza	83	(14)	69
Oversight	3,000	(2,116)	884
Playgroup	85,067	(84,486)	581
General Food Bank	(125)	-	(125)
MA16	(25)	-	(25)
	<u>127,266</u>	<u>(164,480)</u>	<u>(37,214)</u>
<b>TOTAL FUNDS</b>	<u>460,532</u>	<u>(464,787)</u>	<u>(4,255)</u>



**SOUTHEND CHRISTIAN FELLOWSHIP**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 DECEMBER 2017**

**14. MOVEMENT IN FUNDS - continued**

**MAIN FUNDS**

Included in general funds are £ 12,859 of designated funds b/fwd and c/fwd as at 31 December 2017.

Unrestricted savings is a designated fund for the purposes of financing building work, ministry activity and administrative support.

Overseas missions funds ( Africa, India, Russia, general and mission ) represent income received and spent on mission work in various countries overseas.

Foyer development and Isaiah project represent income received and expensed in helping the community. Note 15 has further details on Isaiah project following the year end.

Re-directed giving and Indian Pastoral Support represent donations given for a specific beneficiary or purpose, which are then passed onto the beneficiary or used in such a way as to fulfil its purpose in accordance with the wishes of the donors.

Playgroup and cafe are projects which are run from the Plaza Centre for the benefit of the local community in Southend.

Ministry support is the funding of costs of Churchward partnership services.

Nightshelter represents funds for the purposes of running winter nightshelter.

Christmas Meals are provided to vulnerable and lonely local residents.

Open plaza is funding for open plaza events.

**15. CONTINGENT LIABILITIES**

Upto 31 December 2014, the charity was acting as guarantor for 18 of its Isaiah Project tenants. On the 1st January 2015, the Isaiah project separated from the charity and all funds accumulated upto 31 December 2014 were transferred. however since 1 January 2015, the charity has been receiving income and incurring expenses on behalf of the project and these are disclosed within debtors. Also the fellowship are guarantors on the commercial leases transferred upto their expiry date.

**16. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 December 2017.

**SOUTHEND CHRISTIAN FELLOWSHIP**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2017**

	2017 £	2016 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	276,395	260,557
Gift aid	<u>38,831</u>	<u>46,167</u>
	315,226	306,724
<b>Other trading activities</b>		
Charitable activities	9,978	8,473
Cafe income	34,061	34,840
Playgroup income	80,282	85,067
Other income	<u>38,717</u>	<u>5,719</u>
	163,038	134,099
<b>Investment income</b>		
Rents received	25,249	19,672
Deposit account interest	<u>15</u>	<u>37</u>
	<u>25,264</u>	<u>19,709</u>
<b>Total incoming resources</b>	503,528	460,532
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Ministry wages	87,226	89,718
Ministry expenses	19,320	20,722
Playgroup wages	102,065	77,320
Youth work wages	15,000	13,499
Cafe wages	21,299	19,618
Centre wages	99,449	69,127
Pension contributions	<u>15,822</u>	<u>10,448</u>
	360,181	300,452
<b>Other trading activities</b>		
Church activities	14,505	12,472
Playgroup expenditure	5,696	7,166
Isaiah project expenditure	1,988	3,736
Cafe expenditure	<u>19,645</u>	<u>19,435</u>
	41,834	42,809

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**SOUTHEND CHRISTIAN FELLOWSHIP**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2017**

	2017 £	2016 £
<b>Charitable activities</b>		
Overseas travel	2,740	6,744
Donations	14,859	37,803
Grants to institutions	<u>15,837</u>	<u>7,897</u>
	33,436	52,444
<b>Other</b>		
Freehold property	13,922	13,048
Plant and machinery	1,109	1,131
Fixtures and fittings	573	626
Motor vehicles	350	600
Computer equipment	<u>1,427</u>	<u>1,237</u>
	17,381	16,642
<b>Support costs</b>		
<b>Management</b>		
Premises costs and insurance	34,443	29,504
Subscriptions	2,316	2,449
Telephone	4,408	4,030
Postage and stationery	2,705	2,083
Repairs and maintenance	644	938
Sundries	<u>13,734</u>	<u>6,333</u>
	58,250	45,337
<b>Finance</b>		
Bank charges	2,023	1,993
<b>Governance costs</b>		
Auditors' remuneration	3,240	3,960
Payroll costs	<u>948</u>	<u>1,150</u>
	<u>4,188</u>	<u>5,110</u>
<b>Total resources expended</b>	517,293	464,787
	<hr/>	<hr/>
<b>Net expenditure</b>	<u>(13,765)</u>	<u>(4,255)</u>

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